

Checklist for your action research project in the language classroom

This checklist is for your personal use. Use it to check that you have taken all relevant aspects and steps of action research into account. You may tick boxes and add points that you would like to remember.

SETTING THE SCENE

	My research interest is relevant in my language classroom.	
	My research interest is relevant for my learners.	
	My research will look into my own teaching.	
	My research question is specific.	
	My research question is manageable within my context & resources.	
	There is a clear time frame.	
	My research interest respects ethical principles.	
	I have taken account of matters concerning regulations, data protection etc. in my context.	

STARTING OUT

	I have noted my current practice.	
	My research question is formulated clearly so that I can start.	
	I have identified suitable action research tools that will be appropriate for my research.	
	I have informed students/colleagues/the school/the authorities etc. about my project.	
	I have consulted colleagues.	
	I have checked availability of resources, piloted questionnaires etc..	

HOW AM I DOING?

I am keeping the research question in mind.	
I am adapting the question where necessary.	
I am using action research tools and adapting them where necessary.	
I am recording my data in a systematic way.	
I am taking due account of findings.	
I am complying with data protection rules.	

WAS THIS ACTION RESEARCH?

I have honestly reacted to findings.	
I have shared my findings (at meetings, conferences, in papers).	
I have an idea for my next steps and the findings will inform my future practice.	

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